



AGENDA

Dakota County Soil and Water Conservation District Board Meeting

March 11, 2021 - 9:00 a.m.

This Board meeting will be via telephone and conducted under Minnesota Statutes section 13D.021. Members of the public may access the meeting through teleconference by calling 651-372-8299 and entering the conference ID number of 957 8448 1186 followed by # sign. If prompted to enter a passcode, the passcode is 397543

1. Call to Order and Roll Call
2. Audience
Anyone wishing to address the Board regarding an item that is not on the agenda may come forward at this time. Comments are limited to five minutes.
3. Approval of Agenda (Additions/Corrections/Deletions)

CONSENT AGENDA

To be adopted under one motion unless a request is made to move an item to Regular Agenda for discussion

4. Approval of February 11, 2021 Meeting Minutes
5. Approval of March 11, 2021 Accounts Payable
6. Authorization to Execute Contract with The Food Group for Establishment of Cover Crop (one-year)
7. Authorization to Execute Contract with Rehder and Associates for Engineering Services

REGULAR AGENDA

8. Finance Committee Report
 - 8.1 Acceptance of December 31, 2020 Finance Report Action
 - 8.2 Acceptance of January and February 2021 Finance Reports Action
9. Legislative Updates Information
10. Announcements and Reports
 - Natural Resources Conservation Service
 - Dakota County
 - Vermillion River Watershed Joint Powers Organization
 - Cannon River Watershed Joint Powers Board
 - Metropolitan Conservation Districts Joint Powers Board
 - Minnesota Association of Soil and Water Conservation Districts
 - District Managers Report
 - Board of Supervisor Announcements
11. Upcoming Events
Events listed are expected to be held through a call-in format. If information is needed to access the meetings, please contact staff.
 - March 10, 2021 Lower Mississippi River Watershed Management Organization Meeting – 3:00 p.m.
 - March 11, 2021 Dakota Soil and Water Conservation District Regular Meeting – 9:00 a.m.

March 17, 2021 Black Dog Watershed Management Organization Meeting – 5:00 p.m.
March 17, 2021 Lower Minnesota River Watershed District Board Meeting - 7:00 p.m.
March 18, 2021 MASWCD Legislative Briefing and – 10:00 a.m.
March 19, 2021 MASWCD Metro Area Meeting – 9:00 a.m.
March 20, 2021 Dakota County Township Officers Meeting – 9:00 a.m.
March 24, 2021 Metropolitan Conservation Districts Joint Powers Board Meeting – 3:00 p.m.
March 25, 2021 Vermillion River Watershed Joint Powers Board Meeting -1:00 p.m.
April 7, 2021 Cannon River Watershed Joint Powers Board Meeting – 9:00 a.m.
April 8, 2021 Dakota Soil and Water Conservation District Regular Meeting – 9:00 a.m.

12. Adjourn

Please note the Board meeting will take place via teleconference by phone. Our building remains closed in response to COVID-19. No in-person meeting will be available. We are following provisions in Minnesota Open Meeting Law addressing meetings in the case of pandemic. For more information please call 651-480-7777.



MEETING MINUTES

BOARD OF SUPERVISORS MEETING

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Thursday, February 11, 2021

9:00 a.m.

4100 220th Street W, Suite 102
Farmington, Minnesota

Board Members Present:

Laura Zanmiller, Chair
Kevin Chamberlain, Vice
Jayne Hager Dee, Treasurer
Chelsea Skog, Secretary
Bruce Johnson, Public Information Officer

SWCD Staff Present:

Brian Watson
Curt Coudron
Lana Rotty
Todd Matzke
Gabe Okins
David Holmen
Ashley Gallagher
Diane Schmidtke
Lindsey Albright
Joe Barten

Others Present:

Georg Fischer, Dakota County
Mark Zabel, VRW JPO

Due to the local state of emergency and social distancing, the Board of Supervisors participated in the meeting via telephone and the Board meeting was conducted under Minn. Stat. § 13D.021.

1. Call to Order and Roll Call

Chair Zanmiller called the meeting to order at 9:05 a.m. Chair Zanmiller requested roll call. All Supervisors were present.

2. Audience

Chair Zanmiller asked if there was anyone on the call that wished to address the Board on an item that is not on the agenda. No one came forward.

3. Approval of Agenda

21.010 Motion by Johnson, second by Dee to approve the agenda. Members voting in favor: Zanmiller, Skog, Johnson, Dee, Chamberlain. Motion carried

CONSENT AGENDA

4. Approval of January 14, 2021 Meeting Minutes

The January 14, 2021 Meeting Minutes were presented.

5. Approval of February 11, 2021 Accounts Payable

The February 11, 2021 Accounts Payable were presented.

- 6. Authorization to Exercise Technical Assistance Option for FY21 Conservation Cost Share Grant**
Authorization to use FY21 Conservation Cost Share funds of up to \$22,054 for technical assistance.
- 7. Authorization to Submit Non-Structural Land Management Practices Implementation Plan for FY21 Conservation Cost Share Grant**
Authorization to allow implementation of nonstructural practices with FY21 Conservation Cost Share Grant and other applicable grants under Minnesota Board of Water and Soil Resources (BWSR) policy.
- 8. Authorization to Submit FY21 funding request to Minnesota Board of Water and Soil Resources for Mississippi River East, Minnesota River South and Vermillion River Watershed Based Implementation and Execute Grant Agreement**
Authorization to submit funding request and execute a FY21 grant agreement with the BWSR under their Watershed Based Implementation Program to include Minnesota River South (\$50,000), Mississippi River East (\$32,565), Vermillion River (\$84,915).
- 9. Authorization to Enter into Engagement Letter with Peterson Company Ltd for Conducting 2020 Financial Audit**
Authorization to enter into engagement letter with Peterson Company Ltd. for conducting 2020 financial audit at cost not to exceed \$3,650.

21.011 Motion by Dee, second by Johnson to approve the consent agenda items. Members voting in favor: Skog, Johnson, Dee, Chamberlain, Zanmiller. Motion carried.

REGULAR AGENDA

10. Adopt 2021 Cost Share Policies

Watson stated that cost share policies are updated and adopted annually to address administrative needs and program goals. The Rural Lands Committee met with staff on January 28 to discuss proposed changes and additions to our cost share policies. Coudron summarized the following proposed changes to the policy:

- Updating of staff credentials and delegated authorities.
- Allowing maintenance and repair on serviceable engineered practices that have exceeded their designed lifespan to be eligible for cost share.
- Requiring tax information to be supplied before payments can be issued on flat-rate payments.
- Updating application deadlines, completion deadlines, and project criteria for the Landscaping for Clean Water Program.
- Allowing a flat rate payment of \$150 per acre if temporary cover needs to be planted for future access or construction of a structural water quality practice.
- Requiring cover crops to be planted before October 15. Under the Natural Resources Conservation Service (NRCS) practice standard, some cover crops can be planted as late as November 1. This change is to get better fall establishment and winter cover.
- Making incentive payments for cover crops on an annual basis after cover crops are installed and certified each year on multi-year contracts. Previous payments have been made as a lump sum up front for multi-year contracts.
- Addition of Harvestable Covers based on \$20 or \$25 per acre, based on years of contract.
- Making Native Prairie Restoration part of the IPP program. It is currently the only cost share program dedicated to a specific practice type. Making it part of the Incentive Payment Practice program would not change the type of practice or cost share provided to applicants.
- Allowing Upland Wildlife Habitat Management as an accepted practice for Native Prairie pollinator habitat enhancement.

Coudron also stated that we have moving from the term technical approval authority to job approval authority to align with the NRCS standards.

Coudron further explained the harvestable cover incentive option for landowners. He stated that this is an addition to our existing programs and it is not currently an accepted practice by BWSR or NRCS. It will allow landowners to have winter vegetation and harvest that for seed or grains.

Dee asked how we communicate our policies with landowners. Coudron stated that they are posted on the web site and are included with all newly approved contracts.

Dee also asked what the marketing strategy will be and how soon benefits might be seen. Coudron indicated that along with general outreach, it will be incorporated with other outreach, such as the Dakota County Ground Water Plan which targets nitrogen reduction. He also added that benefits from the harvestable cover crop option may be slow at the beginning since it is a new program.

Chamberlain added that the Harvestable Cover option will provide opportunities for landowners to diversify their cropping practices.

21.012 Motion by Dee, second by Johnson to adopt 2021 State Cost Share Policies as presented. Members voting in favor: Johnson, Dee, Chamberlain, Zanmiller, Skog. Motion carried.

11. Announcements and Reports

Natural Resources Conservation Service

There was no report as NRCS staff indicated they had other commitments.

Dakota County

Georg Fischer, Director of Dakota County Environmental Resources provided the Dakota County report. He stated that he recently had the opportunity hear about the updated 2021 SWCD cost share policy at the Vermillion River Watershed Planning Commission (VRWPC) meeting and is looking forward to seeing how these options will be received by landowners. Currently, staff are updating the 2021 workplans with Environmental Resources and they appreciate the partnership with the SWCD. Staff continue to evaluate existing and additional programs that can be incorporated into the recently adopted Groundwater and Land Conservation Plans.

Metropolitan Conservation Districts Joint Power Board

There was no Metropolitan Conservation District Joint Powers Board report. The next meeting is scheduled for February 24.

Minnesota Association of Soil and Water Conservation Districts

Watson provided the Minnesota Association of Soil and Water Conservation Districts (MASWCD) report. He stated that the Legislative day is scheduled for March 18 10:00 a.m. to 12:00 p.m. in virtual format. Registration is required, all Supervisors expressed interest in attending. Watson added that we should discuss how we want to reach out to legislators this year. Dee suggested we also focus on newly elected Dakota County Commissioners as well. Dee recommended hosting a tour later this summer or early fall.

Cannon River Watershed Joint Powers Board

There was no Cannon River Watershed Joint Powers Board report. The next meeting is April 7.

Vermillion River Watershed Joint Powers Organization

Mark Zabel provided the Vermillion River Watershed Joint Powers Organization (VRWJPO) report. He began commending the SWCD Board for approving the Harvestable Cover option in the 2021 Cost Share Policy. He noted that he would like this incentive based on performance in the future with values calculated on pollutant reductions. He added that Vermillion River Watershed funds are provided annually to implement the SWCD Cost Share programs and policy for landowners within the watershed and is

looking forward to seeing how the new Harvestable Cover program will be received by landowners. He noted that John Stelzner with the SWCD provide an update of the Braun Wetland bank to the VRWPC yesterday. He stated that this includes approximately 15 acres of wetland credits for the VRWJPO. He further stated that he appreciates SWCD staff willingness to present at VRWJPO meetings as it is important for members.

District Managers Report

Watson requested a finance committee meeting be scheduled prior to the March Board meeting.

He highlighted that the new and improved website has launched, encouraged Supervisors to review and provide feedback.

Watson also asked if the Board had any suggestions on how the virtual format for Board Meetings could be improved. He added that Dave Holmen will be reaching out to each Board member individually to assist iPad and software programs as needed.

Board of Supervisors Reports

There were no reports or updates.

Upcoming Events

The upcoming events were reviewed.

12. Adjourn

20.013 Motion by Chamberlain, second by Johnson to adjourn the meeting. Members voting in favor: Dee, Chamberlain, Zammiller, Skog, Johnson. Motion carried.

The meeting was adjourned at 10:03 a.m.

Respectfully submitted,

Chelsea Skog

Secretary

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Consent Agenda

Request for Board Action

Roll Call Vote

Meeting Date: 3/11/2021

Prepared by: Curt Coudron

PURPOSE/ACTION REQUESTED:

Authorize execution of contract with The Food Group not to exceed \$2,125 for the establishment of a cover crop.

SUMMARY:

The Food Group, a non-profit food bank organization, is proposing to establish a cover crop on 85 acres. The field is located in Eureka Township, Vermillion River Watershed. The field is planned to be used for production in future years but is not planned to be cropped this year and would otherwise lie fallow.

A seeding plan has been prepared and accepted. Based on our adopted cost share policy, a landowner is eligible for up to \$25 per acre on a one-year contract. SWCD staff will certify cover crop establishment after installation.

EXPLANATION OF FISCAL/FTE IMPACT:

Project funds are available through our agreements with Dakota County and the Vermillion River Watershed Joint Powers Organization.

Supporting Documents:

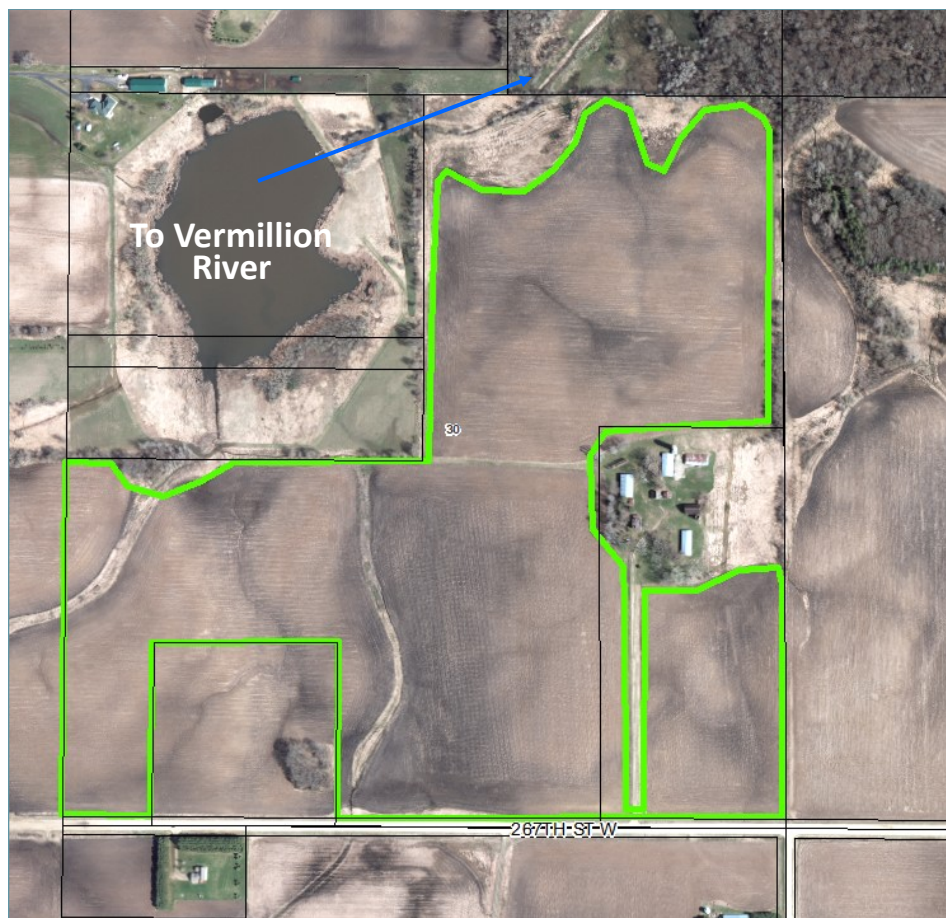
21-IPP-01 The Food Group CC Factsheet

Previous Board Action:

None



THE FOOD GROUP COVER CROP



PRACTICE:

- Cover Crop

BENEFITS:

- 25 tons of sediment per year prevented from traveling downstream
- 40 lbs. of phosphorous per year prevented from traveling downstream
- Reduced leaching of nitrate into groundwater on highly vulnerable and sensitive soils
- Retained nutrients and improved soil health.

PARTNERS:

- Dakota County
- Vermillion River Watershed Joint Powers Organization

PROJECT: An oat cover crop will be planted on 85 acres that would otherwise be left fallow for the growing season. The cover crop will provide erosion control, weed control, and prevent nutrient leaching.

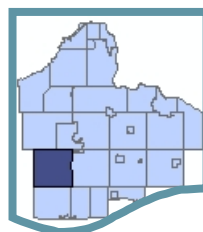
FUNDING: Incentive Amount: \$2,125
(85 acres X \$25 per acre X 1 year)

WATERSHED:

- Vermillion River



LOCATION:
Eureka Township



RECEIVING WATERS:

- Vermillion River

INSTALLATION:

- Spring 2021

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Consent Agenda

Request for Board Action

Roll Call Vote

Meeting Date: 3/11/2021

Prepared by: Curt Coudron

PURPOSE/ACTION REQUESTED:

Authorize execution of contract with Rehder and Associates not to exceed \$3,600 for engineering services.

SUMMARY:

Professional engineering is needed on the Dave and Maureen Fasbender and Jeff and Roger Peine properties to develop plans for the stabilization of an eroding gully located in Douglas Township in the Trout Brook watershed. Engineered plans are required because the project exceeds the job approval authority levels assigned to SWCD staff by the USDA – Natural Resources Conservation Service.

Rehder and Associates has submitted a proposal for engineering services. Under the proposal, funds from the SWCD would pay for the survey of the property to gather topographical data. Survey data would then be used by Rehder and Associates to complete the project design and provide a cost estimate. The Landowners will be paying for the design work which is outside of the scope of the SWCD contract. The overall goal of the survey and design work is to develop project plans to stabilize a large gully that has formed on the properties. Once the survey and design plans are complete, a determination will be made on cost share funding eligibility.

The proposed cost for survey work is \$3,600. Staff is seeking authorization to execute a contract with Rehder and Associates, Inc. at a cost not to exceed \$3,600.

EXPLANATION OF FISCAL/FTE IMPACT:

Engineering funds are available through the FY18 CWF Trout Brook Phase 2 grant, Metro Conservation District ETA funds, or our agreement with Dakota County.

Supporting Documents:

Proposal from Rehder and Associates for Engineering Services
Pictures of Gulley and Erosion

Previous Board Action:

None

March 3, 2021

LAND SURVEYING PROPOSAL

Dakota County Soil and Water Conservation District
Todd Matzke
4100 220th Street West
Farmington, Minnesota 55024

Site Location and Project Description:

Fasbender site in Miesville, Minnesota.

Land Surveying Services and Fees for platting:

Prepare a topographic survey of a ravine measuring approximately 1500 feet in length and 100 feet in width to include location of trees 8 inches in diameter and larger. The fee for this will be \$3,600.00.

Reimbursable Expenses and Payments:

- a. Out of pocket expense will be billed as reimbursable expenses.
- b. Invoices will be submitted monthly for work completed. Payment is expected within 30 days of receipt of invoices.

We appreciate the opportunity to submit this proposal on your project, and look forward to working with you.

Submitted by:

Rehder and Associates, Inc.



By: Greg Gentz, Vice President

Accepted by:

By: _____

Maureen J Fasbender Trust

21-DGS-004

March 3, 2021



Maureen J Fasbender Trust

21-DGS-004

March 3, 2021



DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT**Regular Agenda**

Request for Board Action

Roll Call Vote

Meeting Date: 3/11/2021

Prepared by: Brian Watson

PURPOSE/ACTION REQUESTED:

Acceptance of December 31, 2020 Finance Report.

SUMMARY:

The Finance Committee met on March 3rd to review financial statements for 2020 year-end. We have completed financial transactions for 2020 including all invoicing under our service agreements and submitting finance reports under State grants.

For 2020 we adopted a budget with a \$47,007 shortfall in revenues to expenses with the expectation that we would utilize our reserve funds to balance the budget. Our year-end finance report shows a \$69,625.20 shortfall which will require a larger than expected use of reserve funding (\$22,618.20).

There is no primary reason for the added shortfall in our 2020 budget but rather multiple reasons. A few of these include:

- Increased amount of staff time not billable to a grants or agreements due to the pandemic
- Decision to be conservative with available State grant revenues due to uncertainty of future State funding
- Continuation of program development to finish projects and activities when funding was unavailable or exhausted

The Board has established policy to retain a fund balance that will support operations for 6 to 12 months. We began 2020 with a fund balance of 6.8 months. Our fund balance starting 2021 is now 5.5 months. The change in fund balance is not directly related to the additional loss in revenue for 2020 but also due to the increased liability the organization has with greater balances for compensated absences.

The Finance Committee is recommending acceptance of the December 31, 2020 Finance Report. The adopted 2021 budget is balanced but we have already seen changes both from a revenue and expense perspective. Staff will continue to work towards a balanced budget in 2021 or increase revenues over expenses to maintain a 6-10 months fund balance.

EXPLANATION OF FISCAL/FTE IMPACT:

None at this time.

Supporting Documents:

Income and Expense Summary – December 2020
Balance Sheet – December 2020

Previous Board Action:

N/A

**Dakota County SWCD
Income and Expense Summary**

December 2020

	Current Month	Year to Date
Income		
County Revenues	\$177,968.37	\$682,869.55
State Revenues	\$137,058.88	\$381,682.37
Local Revenues	\$118,098.78	\$413,771.17
Miscellaneous Funds	\$2,791.05	\$13,200.83
Charges for Services	<u>\$359.00</u>	<u>\$9,119.50</u>
Total Income	\$436,276.08	\$1,500,643.42
Expense		
County Expenses	\$86,913.99	\$101,339.34
State Expenses	\$47,310.74	\$132,203.07
Local Expenses	\$36,136.32	\$86,170.03
Operating Expenses	\$11,207.42	\$43,211.91
Payroll Expenses	\$153,648.65	\$1,200,762.07
Project Expenses	<u>\$122.34</u>	<u>\$6,582.20</u>
Total Expense	\$335,339.46	\$1,570,268.62
Revenues Over/-Under Expenditures	<u>\$100,936.62</u>	<u>-\$69,625.20</u>

**Dakota County SWCD
Balance Sheet
December 2020**

ASSETS:			
Cash in Checking - Castle Rock		\$34,743.85	
Cash in Savings - Castle Rock		\$400,472.05	
Cash in Checking - Vermillion Bank		\$27,540.06	
Certificate of Deposit - Vermillion Bank		\$305,554.97	
Petty Cash		<u>\$100.00</u>	
Total Cash:			\$768,410.93
Accounts Receivable:			
Black Dog WMO	Q4 2020 Invoice for Services	\$2,765.00	
BWSR	DC Drinking Water PP 40% of Grant	\$36,040.72	
Burnsville, City of	Q4 2020 Invoice for Services	\$1,600.00	
CRW JPO	Q4 2020 Invoice for Services	\$2,379.85	
DC Environmental Resources	Q4 2020 Invoice for Services	\$127,802.88	
DC VRW JPO	Q4 2020 Invoice for Services	\$63,046.26	
DC Parks, Fleet, Facilities Management	Q4 2020 Invoice for Services	\$18,056.99	
DC Transportation	Q4 2020 Invoice for Services	\$6,000.00	
Eagan-IGH WMO	Q4 2020 Invoice for Services	\$7,534.00	
Eagan-IGH WMO WBF	Q4 2020 Invoice for Services	\$929.63	
Lower Mississippi River WMO	Q4 2020 Invoice for Services	\$9,705.00	
Lower Mississippi River WMO WBF	Q4 2020 Invoice for Services	\$37.74	
Lower Mississippi River WMO Lakes Grant	Q4 2020 Invoice for Services	\$1,585.08	
Lower MN River WD	Q4, Q3, Q2 2020 Invoice for Services	\$5,510.00	
Lower MN River WD WBF	Q4 2020 Invoice for Services	\$449.43	
MCD - Cannon River Direct SWA	2020 Invoice for Services	\$9,597.93	
MCD Campus Groundwater Conservation	Q4 2020 Invoice for Services	\$699.77	
MCD Hosting	Q4 2020 Invoice for Services	\$2,187.05	
MCD ETA	Q4 2020 Invoice for Services	\$531.38	
MCD MAWQCP	Q4 2020 Invoice for Services	\$185.93	
MDA NFMP	Q4 2020 Invoice for Services	\$148.74	
North Cannon River WMO	Q4, Q3 Invoice for Services	\$18,376.50	
North Cannon River WMO WBF	Q4 2020 Invoice for Services	\$643.23	
			\$315,813.11
TOTAL ASSETS:			<u>\$1,084,224.04</u>
LIABILITIES AND EQUITY:			
Accounts Payable		\$8,901.32	
Sales Tax Payable At Year End		\$13.00	
Accrued Salaries Payable		\$13,784.00	
Due to Other Governments		<u>\$2,057.22</u>	\$24,755.54
Unearned Revenue:			
Buffer Law Funds 2019		\$3,768.14	
Buffer Law Funds 2020		\$20,000.00	
Conservation Delivery 2020		\$7,961.92	
Conservation Delivery 2021		\$21,240.00	
CWF 2018 Trout Brook Watershed Projects		\$99,092.25	
CWF 2019 DC Drinking Water Program Projects		\$0.00	
Local Capacity Services 2019		\$6,268.96	
Local Capacity Services 2020		\$68,531.62	
Met Council WOMP Funds		\$5,145.57	
NRBG Wetland Conservation Act 2021		\$52,804.00	
State Cost Share 2020		\$22,054.00	
State Cost Share 2021		\$22,054.00	
Watershed Based Funding 2019		\$15,484.20	
Watershed Based Funding 2019 LM WD		\$32,725.00	\$377,129.66
Total Liabilities:			\$401,885.20
Fund Balance Beginning of Year			\$751,964.04
Current Net Increase/-Decrease			<u>-\$69,625.20</u>
Fund Balance End of Current Period			\$682,338.84
TOTAL LIABILITIES AND EQUITY:			<u>\$1,084,224.04</u>

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Regular Agenda

Request for Board Action

N/A

Meeting Date: 3/11/2021

Prepared by: Brian Watson

PURPOSE/ACTION REQUESTED:

Acceptance of January and February 2021 Finance Reports

SUMMARY:

Our January Finance Report was not presented last month since we had not officially closed our 2020 transactions. With acceptance of the December 31, 2020 Finance Report we now can present our January and February Finance Reports.

It is early in the calendar year and staff are developing work plans and establishing projects for the upcoming year. As mentioned in the previous agenda item, we have already had changes to our 2021 budget from both a revenue and expense perspective.

The January and February revenue totals \$55,917 and total expenses total \$159,801. However, we do not calculate revenues generated under our fee for service agreements or State grant agreements until the end of the first quarter (March 31st)

EXPLANATION OF FISCAL/FTE IMPACT:

None at this time.

Supporting Documents:

January Income and Expense Summary and Balance Sheet
February Income and Expense Summary and Balance Sheet

Previous Board Action:

**Dakota County SWCD
Income and Expense Summary**

January 2021

	Current Month	Year to Date
Income		
County Revenues	\$27,608.50	\$27,608.50
State Revenues	\$0.00	\$0.00
Local Revenues	\$0.00	\$0.00
Miscellaneous Funds	\$0.00	\$0.00
Charges for Services	<u>\$400.00</u>	<u>\$400.00</u>
Total Income	\$28,008.50	\$28,008.50
Expense		
County Expenses	\$0.00	\$0.00
State Expenses	\$0.00	\$0.00
Local Expenses	\$0.00	\$0.00
Operating Expenses	\$6,289.04	\$6,289.04
Payroll Expenses	\$110,572.64	\$110,572.64
Project Expenses	<u>\$0.00</u>	<u>\$0.00</u>
Total Expense	\$116,861.68	\$116,861.68
Revenues Over/-Under Expenditures	<u>-\$88,853.18</u>	<u>-\$88,853.18</u>

Dakota County SWCD**Balance Sheet****January 2021****ASSETS:**

Cash in Checking - Castle Rock	\$15,954.12
Cash in Savings - Castle Rock	\$211,264.59
Cash in Checking - Vermillion Bank	\$27,540.06
Certificate of Deposit - Vermillion Bank	\$400,472.05
Petty Cash	<u>\$100.00</u>
Total Cash:	\$655,330.82

Accounts Receivable:

Black Dog WMO	Q4 2020 Invoice for Services	\$2,765.00
BWSR	DC Drinking Water PP 40% of Grant	\$36,040.72
DC Environmental Resources	Q4 2020 Invoice for Services	\$112,172.88
DC VRW JPO	Q4 2020 Invoice for Services	\$63,046.26
DC Parks, Fleet, Facilities Management	Q4 2020 Invoice for Services	\$18,056.99
DC Transportation	Q4 2020 Invoice for Services	\$6,000.00
DC Treasurer Auditor	January 2021 Operating Allocation	\$27,608.50
Eagan-IGH WMO	Q4 2020 Invoice for Services	\$7,534.00
Eagan-IGH WMO WBF	Q4 2020 Invoice for Services	\$929.63
Lower Mississippi River WMO	Q4 2020 Invoice for Services	\$9,705.00
Lower Mississippi River WMO WBF	Q4 2020 Invoice for Services	\$37.74
Lower Mississippi River WMO Lakes Grant	Q4 2020 Invoice for Services	\$1,585.08
Lower MN River WD	Q4, Q3, Q2 2020 Invoice for Services	\$5,510.00
Lower MN River WD WBF	Q4 2020 Invoice for Services	\$449.43
MCD - Cannon River Direct SWA	2020 Invoice for Services	\$9,597.93
MCD Hosting	Q4 2020 Invoice for Services	\$2,187.05
MCD ETA	Q4 2020 Invoice for Services	\$531.38
MCD MAWQCP	Q4 2020 Invoice for Services	\$185.93
MDA NFMP	Q4 2020 Invoice for Services	\$148.74
North Cannon River WMO	Q4, Q3 Invoice for Services	\$18,376.50
North Cannon River WMO WBF	Q4 2020 Invoice for Services	\$643.23
		\$323,111.99

TOTAL ASSETS:**\$978,442.81****LIABILITIES AND EQUITY:**

Accounts Payable	\$7,814.49
Sales Tax Payable At Year End	\$13.00

Unearned Revenue:

Buffer Law Funds 2019	\$3,768.14
Buffer Law Funds 2020	\$20,000.00
Conservation Delivery 2020	\$7,961.92
Conservation Delivery 2021	\$21,240.00
CWF 2018 Trout Brook Watershed Projects	\$99,092.25
Local Capacity Services 2019	\$6,268.96
Local Capacity Services 2020	\$68,531.62
Met Council WOMP Funds	\$5,145.57
NRBG Wetland Conservation Act 2021	\$52,804.00
State Cost Share 2020	\$22,054.00
State Cost Share 2021	\$22,054.00
Watershed Based Funding 2019	\$15,484.20
Watershed Based Funding 2019 LM WD	\$32,725.00
	\$377,129.66

Total Liabilities:

\$384,957.15

Fund Balance Beginning of Year	\$682,338.84
Current Net Increase/-Decrease	<u>-\$88,853.18</u>
Fund Balance End of Current Period	\$593,485.66

TOTAL LIABILITIES AND EQUITY:**\$978,442.81**

**Dakota County SWCD
Income and Expense Summary**

February 2021

	Current Month	Year to Date
Income		
County Revenues	\$27,608.50	\$55,217.00
State Revenues	\$0.00	\$0.00
Local Revenues	\$0.00	\$0.00
Miscellaneous Funds	\$0.00	\$0.00
Charges for Services	<u>\$300.00</u>	<u>\$700.00</u>
Total Income	\$27,908.50	\$55,917.00
Expense		
County Expenses	\$0.00	\$0.00
State Expenses	\$0.00	\$0.00
Local Expenses	\$775.32	\$775.32
Operating Expenses	\$3,639.97	\$9,929.01
Payroll Expenses	\$94,432.28	\$205,004.92
Project Expenses	<u>\$9.30</u>	<u>\$9.30</u>
Total Expense	\$98,856.87	\$215,718.55
Revenues Over/-Under Expenditures	<u>-\$70,948.37</u>	<u>-\$159,801.55</u>

Dakota County SWCD

Balance Sheet

February 2021

ASSETS:

Cash in Checking - Castle Rock	\$42,892.01
Cash in Savings - Castle Rock	\$468,270.58
Cash in Checking - Vermillion Bank	\$27,540.06
Certificate of Deposit - Vermillion Bank	\$400,472.05
Petty Cash	<u>\$100.00</u>
Total Cash:	\$939,274.70

Accounts Receivable:

Black Dog WMO	Q4 2020 Invoice for Services	\$2,765.00	
BWSR	DC Drinking Water PP 40% of Grant	\$36,040.72	
DC Environmental Resources	Q4 2020 Invoice for Services	\$106,652.88	
DC Treasurer Auditor	January 2021 Operating Allocation	\$27,608.50	
DC Treasurer Auditor	February 2021 Operating Allocation	\$27,608.50	
Eagan-IGH WMO	Q4 2020 Invoice for Services	\$7,534.00	
Eagan-IGH WMO WBF	Q4 2020 Invoice for Services	\$929.63	
Lower Mississippi River WMO	Q4 2020 Invoice for Services	\$9,705.00	
Lower Mississippi River WMO WBF	Q4 2020 Invoice for Services	\$37.74	
Lower Mississippi River WMO Lakes Grant	Q4 2020 Invoice for Services	\$1,585.08	
Lower MN River WD	Q4, Q3, Q2 2020 Invoice for Services	\$5,510.00	
Lower MN River WD WBF	Q4 2020 Invoice for Services	\$449.43	
MCD - Cannon River Direct SWA	2020 Invoice for Services	\$9,597.93	
MCD Hosting	Q4 2020 Invoice for Services	\$2,187.05	
MCD ETA	Q4 2020 Invoice for Services	\$531.38	
MCD MAWQCP	Q4 2020 Invoice for Services	\$185.93	
North Cannon River WMO	Q4, Q3 Invoice for Services	\$18,376.50	
North Cannon River WMO WBF	Q4 2020 Invoice for Services	\$643.23	
			\$257,948.50

TOTAL ASSETS:

\$1,197,223.20

LIABILITIES AND EQUITY:

Accounts Payable	\$3,322.25	
<u>Unearned Revenue:</u>		
Buffer Law Funds 2019	\$3,768.14	
Buffer Law Funds 2020	\$20,000.00	
Buffer Law Funds 2021	\$17,200.00	
Conservation Delivery 2020	\$7,961.92	
Conservation Delivery 2021	\$21,240.00	
CWF 2018 Trout Brook Watershed Projects	\$99,092.25	
Local Capacity Services 2019	\$6,268.96	
Local Capacity Services 2020	\$68,531.62	
Local Capacity Services 2021	\$124,387.00	
Met Council WOMP Funds	\$5,145.57	
NRBG Wetland Conservation Act 2021	\$52,804.00	
State Cost Share 2020	\$22,054.00	
State Cost Share 2021	\$22,054.00	
WBF 2019 Dakota SWCD	\$15,484.20	
WBF 20109 LM WD	\$32,725.00	
WBF 2021 Cannon River	\$152,647.00	\$671,363.66
Total Liabilities:		\$674,685.91
Fund Balance Beginning of Year		\$682,338.84
Current Net Increase/-Decrease		<u>-\$159,801.55</u>
Fund Balance End of Current Period		\$522,537.29

TOTAL LIABILITIES AND EQUITY:

\$1,197,223.20