



## MEETING MINUTES

### BOARD OF SUPERVISORS MEETING

#### DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Thursday, September 8, 2022

9:00 a.m.

4100 220<sup>th</sup> Street W, Suite 102  
Farmington, Minnesota

**Board Members Present:**

Laura Zanmiller, Chair  
Kevin Chamberlain, Vice Chair  
Jayne Hager Dee, Treasurer  
Chelsea Skog, Secretary  
Bruce Johnson, Information Officer

**SWCD Staff Present:**

Brian Watson  
Curt Coudron  
Lana Rotty  
Pam LaValle  
Todd Matzke

**Others Present:**

Georg Fischer, Dakota County  
Mark Zabel, VRW JPO  
Matthew Lundberg, NRCS  
Lizzy Dawson, NRCS

**1. Call to Order and Roll Call**

Chair Zanmiller called the meeting to order at 9:00 a.m.

**2. Pledge of Allegiance**

Chair Zanmiller led the Board of Supervisors in the Pledge of Allegiance.

**3. Audience**

Chair Zanmiller asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. Nobody came forward.

**4. Approval of Agenda**

**22.184** Motion by Johnson, second by Chamberlain to approve the agenda. All members voting in favor.  
Motion carried.

**CONSENT AGENDA**

**5. Approval of August 11, 2022 Meeting Minutes**

The August 11, 2022 meeting minutes were presented. Watson noted a correction in the draft minutes under those in attendance. Corrections were noted and updates made.

**6. Approval of September 2022 Accounts Payable**

The September 2022 accounts payable was presented.

**7. Authorization to Update Bank Signature Authorities with Castle Rock Bank**

Current signers approved for checking and savings accounts: Brian Watson, Pamela LaValle, Laura Zanmiller, Kevin Chamberlain, Jayne Dee Hager, Chelsea Skog and Bruce Johnson.

Signers removed from account: Lana Rotty.

**8. Acceptance of August Finance Report**

The August finance report was presented.

Dee requested that each of the cover crop contracts listed under agenda items 9 through 15 be moved from the consent agenda to the regular agenda.

**22.185** Motion by Johnson, second by Chamberlain to move consent agenda items 9 through 15 to the regular agenda. All members voting in favor. Motion carried.

**22.186** Motion by Johnson, second by Chamberlain to approve the consent agenda items. Members voting in favor: Chamberlain, Zanmiller, Skog, Johnson, and Dee. Motion carried.

**REGULAR AGENDA**

- 9.** Authorize execution of a contract with Sand Coulee Prairie Farms LLC not to exceed \$1,425 for the establishment of a cover crop on 57 acres. The field is located in Douglas Township in the Cannon River Watershed. Project funds are available through our agreement with Dakota County.

**22.187** Motion by Johnson, second by Chamberlain to execute contract with Sand Coulee Prairie Farms (22-IPP-43) not to exceed \$1,425 for establishing cover crop (1-year). Members voting in favor: Zanmiller, Skog, Johnson, Dee, and Chamberlain. Motion carried.

- 10.** Authorize execution of a contract with Peter Schweich not to exceed \$1,850 for the establishment of cover crop on 74 acres in Douglas Township in the Cannon River Watershed. Project funds are available through our agreement with Dakota County.

**22.188** Motion by Chamberlain, second by Johnson to execute contract with Peter Schweich (22-IPP-30) not to exceed \$1,850 for establishing cover crop (1-year). Members voting in favor: Skog, Johnson, Dee, Chamberlain and Zanmiller. Motion carried.

- 11.** Authorize execution of two contracts with Dave Stein not to exceed \$1,000 and \$950 for establishment of a cover crop on a 40-acre field and 38-acre field in Douglas Township in the Cannon River Watershed. Project funds are available through our agreement with Dakota County.

**22.189** Motion by Chamberlain, second by Johnson to execute two contracts with Dave Stein (22-IPP-38 and 22-IPP-40) not to exceed \$1,000 and \$950 for establishing cover crop (1-year). Members voting in favor: Johnson, Dee, Chamberlain, Zanmiller and Skog. Motion carried.

- 12.** Authorize execution of a contract with George Feidt not to exceed \$1,225 for the establishment of a cover crop on 49 acres in Douglas Township in the Cannon River Watershed. Project funds are available through our agreement with Dakota County.

**22.190** Motion by Skog, second by Dee to execute a contract with George Feidt (22-IPP-38) not to exceed \$1,225 for establishing cover crop (1-year). Members voting in favor: Dee, Chamberlain, Zanmiller, Skog and Johnson. Motion carried.

- 13.** Authorize execution of a contract with Peine Farms not to exceed \$2,500 for establishment of a cover crop on 138 acres in Hampton Township in the Cannon River Watershed. Project funds are available through our agreement with Dakota County.

- 22.191** Motion by Dee, second by Johnson to execute contract with Peine Farms (22-IPP-34) not to exceed \$2,500 for establishing cover crop (1-year). Members voting in favor: Chamberlain, Zanmiller, Skog, Johnson, and Dee. Motion carried.
- 14.** Authorize execution of three contracts with Peine Farms not to exceed \$10,500, \$8,400, and \$8,400 for the establishment of cover crops in Douglas Township in the Cannon River Watershed. Project funds are available through our agreement with Dakota County and our FY22 CWF Drinking Water Protection Phase 2 grant.
- 22.192** Motion by Johnson, second by Chamberlain to execute three contracts with Peine Farms (22-IPP-33, 22-IPP-35 and 22-IPP-36) not to exceed \$10,500, \$8,400 and \$8,400 for establishing cover crops (3-year) . Members voting in favor: Zanmiller, Skog, Johnson, Dee, and Chamberlain. Motion carried.
- 15.** Authorize execution of a contract with Randy Peine not to exceed \$5,355 for the establishment of cover crops in Ravenna Township in the Vermillion River Watershed. Discussion occurred regarding differences in corn earlage compared to corn silage. Project funds are available through our FY22 CWF Drinking Water Protection Grant and our agreements with Dakota County and the Vermillion River Watershed Joint Powers Organization.
- 22.193** Motion by Dee, second by Johnson to execute contract with Randy Peine (22-IPP-42) not to exceed \$5,335 for establishing cover crops (3-year). Members voting in favor: Skog, Johnson, Dee, Chamberlain and Zanmiller. Motion carried.
- 16.** Authorization to provide final payment of \$4,371.72 to Thomas Bergum for installation of streambank stabilization along North Creek in Lakeville, Vermillion River Watershed. Funds to install the project are available through our agreement with the Vermillion River Watershed Joint Powers Organization. Discussion occurred regarding the labor rate and permitting requirements of the DNR.
- 22.194** Motion by Dee, second by Johnson to provide final payment of \$4,371.22 under contact 22-CCS-01 for installation of streambank stabilization. Members voting in favor: Johnson, Dee, Chamberlain, Zanmiller and Skog. Motion carried.
- 17.** Authorization to execute contract with Alan Storlie not to exceed \$28,730 for installation of water and sediment control basins in Eureka Township, Vermillion River Watershed.
- 22.195** Motion by Johnson, second by Dee to execute contract with Alan Storlie (22-IPP-28) not to exceed \$28,730 for installation of two water and sediment control basins. Members voting in favor: Dee, Chamberlain, Zanmiller, Skog and Johnson. Motion carried.
- 18.** Authorization to execute contract with Randy Peine not to exceed \$21,505 for the installation of water and sediment control basins in Douglas Township, Cannon River Watershed.
- 22.196** Motion by Dee, second by Johnson to execute contract with Randy Peine (22-IPP-41) not to exceed \$25,300 for installation of two water and sediment control basins. Members voting in favor: Chamberlain, Zanmiller, Skog, Johnson, and Dee. Motion carried.
- 19.** Authorization to execute contract with City of Rosemount not to exceed \$50,000 for the installation of a bioretention Basin at Jaycee Park, Vermillion River Watershed.
- 22.197** Motion by Chamberlain, second by Johnson to execute contract with the City of Rosemount (22-CCP-01) not to exceed \$50,000 for installation of a bioretention basin. Members voting in favor: Zanmiller, Skog, Johnson, Dee and Chamberlain. Motion carried.

20. Authorization to adopt 2023 fee schedule. A fee schedule for calendar year 2023 was presented. .

**22.198** Motion by Chamberlain, second by Johnson to adopt 2023 fee schedule. All members voting in favor. Motion carried.

## 21. Announcements and Reports

### **Natural Resources Conservation Service**

Matt Lundberg provided the NRCS report and stated there are 5 more Environmental Quality Incentive Program (EQIP) applications were approved in Dakota and Washington Counties for practices including cover crop, irrigation water management/sprinkler conversion, and high tunnels. They are finishing Conservation Reserve Program (CRP) contracts and status reviews for expiring 2023/2024 CRP acres. One Regional Conservation Partnership Program (RCP) irrigation contract was obligated in August. Matt also reported Gabe Brown & Tom Cotter will be speaking in Austin next Friday about regenerative agriculture.

### **Dakota County**

Georg Fischer provided an update on the County budget and a staffing changes. He noted the SWCD accomplishments with sediment and phosphorous reductions that will result from just the contracts approved today and the importance as well as appreciation for the work the SWCD provides.

### **Cannon River Watershed Joint Powers Board**

Watson reported that staff recently met and agreed upon a new roles and technical assistance work plan and budget for the next three years. Rice and Dakota SWCDs will continue to provide these services. The joint powers agreement to provide these services will be on the next meeting agenda scheduled for October 6.

### **Metropolitan Conservation Districts Joint Power Board**

Zanmiller reported they met on August 31 and approved the 2023 – 2025 work plan and budget. Scott SWCD will continue to provide administrative and fiscal agent services for the Metropolitan Conservation Districts Joint Powers Board and the Dakota SWCD will continue to provide administrative services for the Engineering and Technical Assistance Program.

### **Minnesota Association of Soil and Water Conservation Districts**

Watson reported that the Minnesota Association of Soil and Water Conservation Districts (MASWCD) annual convention will be Monday through Wednesday, December 12<sup>th</sup> – 14<sup>th</sup> this year. Dee stated the resolution committee met and reviewed approximately 12 proposed resolutions for the MASWCD Board to consider. Mark Zabel reported the Nominations committee is still looking for a Vice President and was seeking interest.

### **District Manager Reports**

Watson reported that a representative from Castle Rock bank will be here at 10:30 today to process new bank signature cards. Watson also reported that Lana Rotty's last day working for the SWCD will be tomorrow and he thanked her for 29 years of service. Board members also thanked Lana for her dedication to the SWCD and wished her the best in retirement. Coffee and cake will be shared after the meeting.

### **Board of Supervisors Announcements**

There were no Board of Supervisor announcements.

## 22. Upcoming Events

The upcoming events were reviewed

**23. Adjourn**

**22.199** Motion by Dee, second by Chamberlain to adjourn the meeting. All members voting in favor. Motion carried.

The meeting was adjourned at 10:08 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Chelsea Skog".

Chelsea Skog  
Secretary

