



MEETING MINUTES

BOARD OF SUPERVISORS MEETING

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Thursday, October 12, 2023

9:00 a.m.

4100 220th Street W, Suite 102
Farmington, Minnesota

Board Members Present:

Laura Zanmiller, Chair
Kevin Chamberlain, Vice Chair
Jayne Dee Hager, Treasurer
Bruce Johnson, Information Officer

SWCD Staff Present:

Brian Watson
Pam LaValle
Curt Coudron
Ashley Gallagher
Matthew Sorvig
Todd Matzke

Others Present:

Dain Olson, DCAO
Valerie Nepl, Dakota County
Sarah Kamrath, Dakota County

1. Call to Order and Roll Call

Chair Zanmiller called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Chair Zanmiller led the Board of Supervisors in the Pledge of Allegiance.

3. Audience

Chair Zanmiller asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. Nobody came forward.

4. Approval of Agenda

23.083 Motion by Chamberlain second by Johnson to approve the agenda. All members voting in favor. Motion carried.

CONSENT AGENDA

5. Approval of September 14, 2023 Meeting Minutes

The September 14, 2023 meeting minutes were presented.

6. Approval of October 12, 2023 Accounts Payable

The October 2023 accounts payable were presented.

7. Acceptance of September Finance Report

The September Finance Report was presented.

8. Adopt resolution Accepting Certain Wetland Conservation Act Authorities from City of Randolph

Resolution from the City of Randolph to delegate certain Wetland Conservation Act Responsibilities was presented.

23.084 Motion by Dee, second by Johnson to approve the consent agenda items. Members voting in favor: Zanmiller, Johnson, Chamberlain and Dee. Motion carried.

REGULAR AGENDA

9. Authorization to Provide Final Payment to William Callister Jr. for Installation of Grassed Waterway.

William Callister Jr. has completed the construction of a Grassed Waterway in Hampton Township, Cannon River Watershed. The project was approved for funding at the August 10, 2023 Board meeting at 85% cost share not to exceed \$16,065. Final eligible project expenses were \$15,898.80. Project installation has been certified by SWCD staff. Staff is recommending final payment of \$13,513.98.

23.085 Motion by Chamberlain, second by Johnson to provide final payment of \$13,513.98 to William Callister Jr. (23-IPP-09) for construction of grassed waterway. Funding would be provided from our FY21 Cannon WBIF Grant. Members voting in favor: Johnson, Dee, Chamberlain, and Zanmiller. Motion carried.

10. Authorization to Execute Contract with Richard Betzold for Installation of Water and Sediment Control Basin.

Richard Betzold is proposing to construct a water and sediment control basin in Hampton Township, Cannon River Watershed. The total eligible costs of the project are estimated at \$15,000 and project funds are available through our FY23 Cannon WBIF grant and our agreement with Dakota County. Staff is recommending approval at 85% not to exceed \$12,750.

23.086 Motion by Johnson, second by Dee to execute contract with Richard Betzold (23-IPP-44) not to exceed \$12,750 for installation of water and sediment control basin. Members voting in favor: Johnson, Dee, Chamberlain, and Zanmiller. Motion carried.

11. Authorization to Execute Contract with Daniel Harris for Installation of Grassed and Rock Lined Waterway.

Daniel Harris is proposing to construct a grassed and rock lined waterway in Hampton Township, Vermillion River Watershed. The total eligible costs of the project are estimated at \$27,500 and project funds are available through our FY23 Vermillion WBIF Grant and our agreement with the Vermillion River Watershed Joint Powers Organization. Staff is recommending approval at 85% not to exceed \$23,375.

23.087 Motion by Chamberlain, second by Johnson to execute contract with Daniel Harris (23-IPP-47) not to exceed \$23,375 for installation of grassed and rock lined waterway. Members voting in favor: Dee, Chamberlain, Zanmiller, and Johnson. Motion carried.

12. Authorization to Execute Contract with Gerald Henry and Elaine Marie Swedin Trust for Installation of Grassed Waterway and Two Water and Sediment Control Basins.

Gerald Henry and Elaine Marie Swedin Trust (Gerry Swedin) is proposing to construct a grassed waterway and two water and sediment control basins in Eureka Township, Cannon River Watershed. The total eligible costs of the project are estimated at \$27,500 and project funds are available through our FY23 Cannon WBIF Grant and our agreement with Dakota County. Staff is recommending approval at 85% not to exceed \$23,375.

23.088 Motion by Dee, second by Johnson to execute contract with Gerald Henry and Elaine Marie Swedin Trust (23-IPP-45) not to exceed \$23,375 for installation of grassed waterway and two sediment control basins. Members voting in favor: Chamberlain, Zanmiller, Johnson, and Dee. Motion carried.

13. Authorization to Execute Contract with Bruce and Karolyn Riley for Installation of Native Prairie and Pollinator Habitat.

Bruce and Karolyn Riley are proposing installation of native prairie with pollinator habitat in the City of Eagan, Minnesota River Watershed. The total eligible costs of the project are estimated at \$3,200 and project funds are available through our agreement with Dakota County. Staff is recommending approval at 85% not to exceed \$1,800.

23.089 Motion by Johnson, second by Chamberlain to execute contract with Bruce and Karolyn Riley (23-IPP-46) not to exceed \$1,800 for installation of a native prairie with pollinator habitat. Members voting in favor: Zammiller, Johnson, Dee, and Chamberlain. Motion carried.

14. Authorization to Execute FY24 Grant Agreement with the Minnesota Board of Water and Soil Resources for Buffer Implementation.

The BWSR has distributed a grant agreement to soil and water conservation districts to assist with implementing the State Buffer Law Program. The BWSR allocation for FY24 to the Dakota SWCD is \$20,000. There is no local match requirement as part of this BWSR grant agreement. The grant term would be from the time of execution to December 31, 2026. As a member of the BWSR Board, Supervisor Dee indicated that she would abstain from voting.

23.090 Motion by Johnson, second by Chamberlain to execute FY24 Buffer Implementation Grant Agreement with BWSR in the amount of \$20,000 to implement Buffer Law. All other members voting in favor. Dee abstained. Motion carried.

15. Authorization to Execute FY24 and FY25 Grant Agreement with the Minnesota Board of Water and Soil Resources for Programs and Operations.

The BWSR has distributed a grant agreement for FY24 and FY25 allocations to SWCDs for the delivery of programs and operations. There are two grant programs and two fiscal years are provided under one agreement. The Conservation Delivery Program will provide \$21,240 each fiscal year. The Conservation Contracts Program will provide \$24,843 each year. There are no local match requirements associated with these two grant programs. The term of the grant is from the date of execution to December 31, 2025. The total grant agreement amount is \$92,166 which will be received in a lump sum upon grant execution. As a member of the BWSR Board, Supervisor Dee indicated that she would abstain from voting.

23.091 Motion by Chamberlain, second by Johnson to execute FY24 and FY25 Programs and Operations Grant Agreement with BWSR in the amount of \$92,166. All members voting in favor. Dee abstained. Motion carried.

16. Announcements and Reports

Natural Resources Conservation Service

The Natural Resources Conservation Services (NRCS) report was provided via email from Lizzy Dawson and was presented by Brian Watson. Dawson provided an EQIP and Conservation Security Program (CSP) update. Watson noted that the NRCS has been a great asset in helping with our Outdoor Education event for 5th grade students.

Dakota County

The Dakota County report was provided by Valerie Nepl. Nepl introduced new staff member Sarah Kamrath, Environmental Resources Department, Ground Water Protection Unit. Nepl provided updates on the Vermillion River Watershed plan process, proposed limestone quarry in Waterford Township, a new pilot low input turf program, and the Agricultural Chemical Reduction Effort (ACRE).

Cannon River Watershed Joint Powers Board

No report provided. The next meeting is November 1, 2023.

Vermillion River Watershed Joint Powers Organization

No report provided. Brian Watson stated there is an open house today from 4 – 6 p.m. as mentioned by Neppl to gather input for their next 10-year watershed plan.

Metropolitan Conservation Districts Joint Power Board

No report provided. The next meeting is scheduled for November 15, 2023.

Minnesota Association of Soil and Water Conservation Districts

Supervisor Zanmiller reported the next Metro Area meeting is October 26th. Watson stated resolutions are included in the board packets and online voting is due November 1.

District Managers Report

Watson reported the Waterford Township Quarry public meeting is tonight in Northfield at 6 pm. Watson proposed dates for the Finance Committee meet; it was scheduled for October 30th. The 5-year JPA with Dakota County is moving forward and is in review, Watson anticipates it being on the November Board meeting agenda.

Board of Supervisors Announcements

Dee mentioned that she has a conflict with the November Board meeting date and wondered if it would make sense to move the regularly scheduled Board meeting in December as well since it would be the same week as the MASWCD annual meeting. Watson proposed that the scheduled Board meetings for November and December be pushed back one week to November 16 and December 21 which would be the 3rd Thursday of the month.

23.092 Motion by Dee, second by Chamberlain to change the scheduled November and December board meeting dates to November 16 and December 21. All members voting in favor. Motion carried.

17. Upcoming Events

The upcoming events were reviewed.

18. Adjourn

23.093 Motion by Chamberlain, second by Johnson to adjourn. All members voting in favor. Motion carried.

The meeting was adjourned at 10:04 a.m.

Respectfully submitted,

Laura Zanmiller, Chair

for Chelsea Skog
Secretary