



## MEETING MINUTES

### BOARD OF SUPERVISORS MEETING

#### DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Thursday, May 09, 2024

9:00 a.m.

4100 220<sup>th</sup> Street W, Suite 102  
Farmington, Minnesota

**Board Members Present:**

Kevin Chamberlain, Chair  
Laura Zanmiller, Vice Chair  
Jayne Dee Hager, Treasurer  
Bruce Johnson, Secretary and Information Officer  
Brian Raney

**SWCD Staff Present:**

Brian Watson  
Pam LaValle  
Curt Coudron  
Ashley Gallagher  
Todd Matzke  
Matthew Sorvig

**Others Present:**

Brian Wisdorf, DCAO  
Brad Becker, Dakota County  
Cole Johnson, Dakota County  
Matt Lundberg, NRCS  
Anne Sawyer, BWSR  
Travis Thiel, Vermillion River Watershed

**1. Call to Order and Roll Call**

Chair Chamberlain called the meeting to order at 9:06 a.m. A quorum was present.

**2. Pledge of Allegiance**

Chair Chamberlain led the Board of Supervisors in the Pledge of Allegiance.

**3. Audience**

Chair Chamberlain asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. Nobody came forward.

**4. Approval of Agenda**

**24.034** Motion by Zanmiller second by Johnson to approve the agenda. All members voting in favor. Motion carried.

**CONSENT AGENDA**

**5. Approval of April 11, 2024 Meeting Minutes**

The April 11, 2024 meeting minutes were presented.

**6. Approval of May 9, 2024 Accounts Payable**

The May 2024 accounts payable were presented.

**7. Acceptance of the April 2024 Finance Report.**

The April Finance Report was presented.

**8. Adopt Resolution Accepting Certain Wetland Conservation Act Authorities from Vermillion Township.**

Resolution from Vermillion Township to delegate certain Wetland Conservation Act Responsibilities was presented.

**9. Adopt Revisions to Records Retention Schedule.**

Adopt the Records Retention Schedule as presented.

**24.035** Motion by Johnson, second by Raney to approve the consent agenda items. All Members voting in favor. Motion carried.

**REGULAR AGENDA**

**10. Authorization to Execute Contract with Rotty Farms LLC for Establishment of Cover Crops (3-year).**

Rotty Farms LLC (Tom Rotty) is proposing to establish cover crops on 58 acres over a 3-year period. The field is located in Nininger Township, Vermillion River Watershed. Project funds are available through our FY23 Vermillion River Watershed WBIF Grant and Dakota County Capital Improvement Program (CIP).

**24.036** Motion by Dee, second by Johnson to execute contract with Rotty Farms (24-IPP-04) not to exceed \$7,830 for establishment of cover crops. Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

**11. Authorization to Execute Two Contracts with Randy Volkert for Establishment of Cover Crop (1-year).**

Randy Volkert is proposing to establish a cover crop on two fields totaling 225 acres. The first field is located in Vermillion Township, Vermillion River Watershed, and the second field is located in Sciota Township, Cannon River Watershed. Project funds are available through our annual agreement with the Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP).

**24.037** Motion by Johnson, second by Zanmiller to execute two contracts with Randy Volkert (24-IPP-27 & 24-IPP-28) not to exceed \$7,875 for establishment of cover crops. Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

**12. Authorization to Execute Two Contracts with Jerry Kimmes for Establishment of Cover Crop (1-year).**

Jerry Kimmes is proposing to establish a cover crop on two fields totaling 178 acres. The first field is located in Marshan Township and the second field is located in Douglas Township, both in the Vermillion River Watershed. Project funds are available through our annual agreement with the Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP).

**24.038** Motion by Dee, second by Johnson to execute two contracts with Jerry Kimmes (24-IPP-31 & 24-IP-32) not to exceed \$6,605 for establishment of cover crops. Members voting in favor: Johnson, Raney, Zanmiller, Chamberlain, and Dee. Motion carried.

**13. Authorization to Execute Two Contracts with DST LLP for Establishment of Cover Crop (1 year).**

DST LLP (Scott Weber) is proposing to establish a cover crop on two fields totaling 153 acres. The fields are located in Douglas Township, Cannon River Watershed. Project funds are available through our annual agreement with the North Cannon River Watershed Management Organization and the Dakota County Capital Improvement Program (CIP).

**24.039** Motion by Johnson, second by Zanmiller to execute two contracts with DST LLP (24-IPP-56 & 24-IPP-57) not to exceed \$5,355 for establishment of cover crops. Members voting in favor: Raney, Zanmiller, Chamberlain, Dee, and Johnson. Motion carried.

**14. Authorization to Execute Contract with Kevin Bauer for Establishment of Cover Crop (1 year).**

Kevin Bauer is proposing to establish a cover crop on 160 acres. The field is located in Marshan Township, Vermillion River Watershed. Project funds are available through our annual agreement with the Vermillion River Watershed Joint Powers Organization.

**24.040** Motion by Johnson, second by Zanmiller to execute contract with Kevin Bauer (24-IPP-59) not to exceed \$5,600 for establishment of cover crops. Members voting in favor: Zanmiller, Chamberlain, Dee, Johnson and Raney. Motion carried.

**15. Authorization to Execute Contract with Dave Stein for Establishment of Cover Crop (1 year).**

Dave Stein is proposing to establish a cover crop on 43 acres. The field is located in Douglas Township, Cannon River Watershed. Project funds are available through the Dakota County Capital Improvement Program (CIP).

**24.041** Motion by Dee, second by Johnson to execute contract with Dave Stein (24-IPP-61) not to exceed \$1,505 for establishment of cover crops. Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

**16. Authorization to Execute Contract with Andrew Mulvihill for Implementing Soil Health Practices.**

Andrew (Andy) Mulvihill is proposing to implement soil health practices on 153 acres over a 3-year period. The field is located in Castle Rock Township, Cannon River Watershed. Project funds are available through our FY23 Cannon River Watershed Based Implementation Grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start.

**24.042** Motion by Zanmiller, second by Johnson to execute contract with Andrew Mulvihill (24-IPP-06) not to exceed \$36,465 for implementing soil health practices. Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

**17. Authorization to Execute Contract with Peine Farms LLP for Implementing Soil Health Practices.**

Peine Farms LLC is proposing to implement soil health practices on a 110-acre field over a 3-year period. The field is located in Douglas Township, Cannon River Watershed. Project funds are available through our FY23 Cannon River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.043** Motion by Johnson, second by Zanmiller to execute contract with Peine Farms LLP (24-IPP-13) not to exceed \$16,500 for implementing soil health practices. Members voting in favor: Johnson, Raney, Zanmiller, Chamberlain, and Dee. Motion carried.

**18. Authorization to Execute Contract with James Gergen for Implementing Soil Health Practices.**

James Gergen is proposing to implement soil health practices on a 130-acre field. The field is located in Vermillion Township, Vermillion River Watershed. Project funds are available through the Dakota County Capital Improvement Program (CIP).

**24.044** Motion by Dee, second Johnson execute contract with James Gergen (24-IPP-15) not to exceed \$5,850 for implementing soil health practices. Members voting in favor: Raney, Zanmiller, Chamberlain, Dee, and Johnson. Motion carried.

**19. Authorization to Execute Contract with Randy Weatherly for Implementing Soil Health Practices.**

Randy Weatherly is proposing to implement soil health practices on a 76-acre field over a 3-year period. The field is located in Vermillion Township, Vermillion River Watershed. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.045** Motion by Zanmiller, second by Johnson to execute contract with Randy Weatherly (24-IPP-16) not to exceed \$11,190 for implementing soil health practices. Members voting in favor: Zanmiller, Chamberlain, Dee, and Johnson and Raney. Motion carried.

**20. Authorization to Execute Two Contracts with Pat Maher for Establishment of Cover Crop (1-year) and One contract for Implementing Soil Health Practices.**

Pat Maher is proposing to implement cover crops on two fields totaling 155 acres. The fields are located in Marshan Township, Vermillion River Watershed. Project funds are available through our annual agreement with the Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP). Pat is also proposing to implement soil health practices on one field totaling 78 acres. This field is also located in Marshan Township, Vermillion River Watershed. Project funds are available through our annual agreement with the Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP).

**24.046** Motion by Johnson, second by Zanmiller to execute contract with Pat Maher (24-IPP-23, 24-IPP-24 & 24-IPP-25) not to exceed \$8,545 for establishment of cover crops and implementing soil health practices. Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

**21. Authorization to Execute Contract with Bernie Frandrup for Implementing Soil Health Practices.**

Bernard (Bernie) Frandrup is proposing to implement soil health practices on a 73-acre field over a 3-year period. The field is located in Vermillion Township, Vermillion River Watershed. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.047** Motion by Dee, second by Johnson to execute contract with Bernie Frandrup (24-IPP-26) not to exceed \$10,800 for implementing soil health practices. Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

**22. Authorization to Execute Two Contracts with Dave Legvold for Implementing Soil Health Practices.**

Dave Legvold is proposing to implement soil health practices on two fields totaling 123 acres over a 3-year period. The fields are located in Waterford and Castle Rock Townships, Cannon River Watershed. Project funds are available through our FY23 Cannon River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.048** Motion by Dee, second by Johnson to execute two contracts with Dave Legvold (24-IPP-30 & 24-IPP-33) not to exceed \$28,290 for implementing soil health practices. Members voting in favor: Johnson, Raney, Zanmiller, Chamberlain, and Dee. Motion carried.

**23. Authorization to Execute Contract with Andrew Endres for Implementing Soil Health Practices.**

Andrew Endres is proposing to implement soil health practices on a 157-acre field over a 3-year period. The field is located in Vermillion Township, Vermillion River Watershed. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.049** Motion by Dee, second by Johnson to execute contract with Andrew Endres (24-IPP-41) not to exceed \$29,790 for implementing soil health practices. Members voting in favor: Raney, Zanmiller, Chamberlain, Dee, and Johnson. Motion carried.

**24. Authorization to Execute Contract with Ches Canyon Road LLC for Implementing Soil Health Practices.**

Ches Canyon Road LLC (Thomas Endres) is proposing to implement soil health practices on a 76-acre field over a 3-year period. The field is located in Nininger Township, Vermillion River Watershed. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.050** Motion by Johnson, second by Raney to execute contract with Ches Canyon Road LLC (24-IPP-42) not to exceed \$15,430 for implementing soil health practices. Members voting in favor: Zanmiller, Chamberlain, Dee, Johnson, and Raney. Motion carried.

**25. Authorization to Execute Contract with River Shores Properties LLC for Implementing Soil Health Practices.**

River Shore Properties LLC (Thomas Endres) is proposing to implement soil health practices on a 69-acre field over a 3-year period. The field is located in Nininger Township, Vermillion River Watershed. Project funds are available through the Dakota County Capital Improvement Program (CIP).

**24.051** Motion by Johnson, second by Zanmiller to execute contract with River Shores Properties LLC (24-IPP-43) not to exceed \$10,695 for implementing soil health practices. Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

**26. Authorization to Execute Contract with Endres Family Farms LLP for Implementing Soil Health Practices.**

Endres Family Farms LLP is proposing to implement soil health practices on a 140-acre field over a 3-year period. The field is located in Vermillion Township, Vermillion River Watershed. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.052** Motion by Dee, second by Johnson to execute contract with Endress Family Farms LLP (24-IPP-45) not to exceed \$27,300 for implementing soil health practices. Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

**27. Authorization to Execute Three Contracts with Endres Farms Partnership for Implementing Soil Health Practices.**

Endres Farm Partnership is proposing to implement soil health practices on three fields totaling 352 acres over a 3-year period. Two fields are located in Hampton Township and one field is located in Vermillion Township, all in the Vermillion River Watershed. Project funds are available through our FY22 Drinking Water Protection Project and FY23 Vermillion River Watershed Based Implementation Funding grants with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Local funds will be used for practices that do not meet BWSR requirements for practice type or start date.

**24.053** Motion by Zanmiller, second by Johnson to execute three contracts with Endres Farms Partnership (24-IPP-46, 24-IPP-50 & 24-IPP-51) not to exceed \$62,055 for implementing soil health practices. Members voting in favor: Johnson, Raney, Zanmiller, Chamberlain, and Dee. Motion carried.

**28. Authorization to Execute Contract with Prairie Farms Partnership for Implementing Soil Health Practices.**

Prairie Farms Partnership (Paul Beskau) is proposing to implement soil health practices on a 160-acre field. The field is located in Marshan Township, Vermillion River Watershed. Project funds are available through our annual agreement with the Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP).

**24.054** Motion by Johnson, second by Raney to execute contract with Prairie Farms Partnership (24-IPP-55) not to exceed \$7,200 for implementing soil health practices. Members voting in favor: Raney, Zanmiller, Chamberlain, Dee, and Johnson. Motion carried.

## 29. Announcements and Reports

### Natural Resources Conservation Service

The Natural Resources Conservation Services (NRCS) report was provided by Matt Lundberg. Lundberg provided updates on the environmental quality incentives program, conservation stewardship program contracts, the MN Department of Agriculture Local Food Purchase Assistance Program, and the Leopold Conservation Award.

### Dakota County

The Dakota County report was provided by Brad Becker. Becker acknowledged the success and the amount of conservation programs and practices approved at the meeting today. Becker introduced Cole Johnson, Water Resources Project Supervisor. Cole provided a brief introduction.

### Vermillion River Watershed Joint Powers Organization

The Vermillion River Watershed Joint Powers Organization report was provided by Travis Thiel. Thiel provided a budget update and provided copies of the Vermillion River Watershed Joint Powers Organization 2023 Annual Report.

### Cannon River Watershed Joint Powers Board

The Cannon River Watershed Joint Powers report was provided by Kevin Chamberlain. Chamberlain reported the Board met May 1<sup>st</sup>; and provided a board member update, proposed dues update and there will be a tour of the eastern portion of the watershed following the August 7<sup>th</sup> meeting.

### Metropolitan Conservation Districts Joint Power Board

No report provided.

### Minnesota Association of Soil and Water Conservation Districts

The Minnesota Association of Soil and Water Conservation District report was provided by Laura Zanmiller. Zanmiller reported the April meeting speaker, Peter Boulay DNR Climatologist reported on the volunteer rain gauge readers program. On June 27<sup>th</sup> Dakota SWCD will host the summer meeting and tour the Byllesby Dam.

### District Managers Report

Watson provided staffing updates.

### Board of Supervisors Announcements

Kevin Chamberlain requested the scheduling of a special meeting to discuss and consider the hire of the District Manager position.

24.055 Motion by Zanmiller, second by Johnson to schedule a special board meeting for May 23<sup>rd</sup> at 9:00 am. All members voting in favor. Motion carried.

### Minnesota Board of Water and Soil Resources

The Minnesota Board of Water and Soil Resources was provided by Anne Sawyer. Sawyer provided an update on the Soil Health Delivery grant.

## 30. Upcoming Events

The upcoming events were reviewed.

## 31. Adjourn

24.056 Motion by Dee, second by Johnson to adjourn. Motion carried.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,



Bruce Johnson  
Secretary