



MEETING MINUTES
BOARD OF SUPERVISORS MEETING

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Thursday, June 13, 2024

9:00 a.m.

4100 220th Street W, Suite 102
Farmington, Minnesota

Board Members Present:

Kevin Chamberlain, Chair
Laura Zanmiller, Vice Chair
Jayne Dee Hager, Treasurer
Bruce Johnson, Secretary and Information Officer
Brian Raney

SWCD Staff Present:

Ashley Gallagher
Pam LaValle
Chris Houston
Brian Watson

Others Present:

Brian Wisdorf, DCAO
Brad Becker, Dakota County
Nikki Stewart, Dakota County
Valeria Nepl, Dakota County

1. Call to Order and Roll Call

Chair Chamberlain called the meeting to order at 9:05 a.m. A quorum was present.

2. Pledge of Allegiance

Chair Chamberlain led the Board of Supervisors in the Pledge of Allegiance.

3. Audience

Chair Chamberlain asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. Nobody came forward.

4. Introduction of new employee Chris Houston, Administrative Specialist.

Chris Houston provided a brief introduction.

5. Approval of Agenda

24.060 Motion by Zanmiller second by Johnson to approve the agenda. All members voting in favor. Motion carried.

CONSENT AGENDA

6. Approval of May 09, 2024 Meeting Minutes

The May 09, 2024 meeting minutes were presented.

7. Approval of May 23, 2024 Meeting Minutes

The May 23, 2024 meeting minutes were presented.

8. Approval of June 13, 2024 Accounts Payable

The June 2024 accounts payable were presented.

9. Acceptance of the May 2024 Finance Report.

The May Finance Report was presented.

24.061 Motion by Dee, second by Johnson to approve the consent agenda items. Members voting in favor: Zanmiller, Chamberlain, Dee, Johnson, and Raney. Motion carried.

REGULAR AGENDA

10. Authorization to Provide Final Payment to Carol Leifeld for Installation of Grassed Waterway.

Construction of the grassed waterway for the Carol Leifeld contract in Hampton Township, Cannon River Watershed is complete and has been certified by staff. The project was approved for funding at the March 14, 2024 Board meeting at 85% cost share not to exceed \$12,070.

24.062 Motion by Zanmiller, second by Johnson to provide final payment of \$9,962.58 to Carol Leifeld (24-IPP-02) for Installation of Grassed Waterway. Project funds are available through our FY23 Cannon River Watershed Based Implementation Grant with the Minnesota Board of Water and Soil Resources (BWSR). Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

11. Authorization to Provide Final Payment to Dan Strauss for Installation of Native Prairie with Pollinator Habitat.

Construction of the 2.5 Acre native prairie with pollinator habitat for the Dan Strauss contract in Hampton Township, Cannon River Watershed is complete and certified by staff. The project was approved for funding at the April 11, 2024 Board meeting at 85% cost share not to exceed \$5,610.

24.063 Motion by Dee, second by Johnson to provide final payment of \$3,510.50 to Dan Strauss (24-IPP-29) for Installation of Native Prairie and Pollinator Habitat. Project funds are available through our FY22 Drinking Water Protection Project grant and the Dakota County Capital Improvement Program (CIP). Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

12. Authorization to Execute Contract with Anna Brenna for installation of Native Prairie with Pollinator Habitat.

Anna Brenna is proposing to install a 0.5-acre native prairie with pollinator habitat in Inver Grove Heights, Vermillion River Watershed. The total eligible costs of the project are estimated at \$2,600. Staff is recommending approval at 85% cost share not to exceed \$2,000. Project funds are available through the Dakota County Capital Improvement Program (CIP).

24.064 Motion by Raney, second by Johnson to execute contract with Anna Brenna (24-IPP-34) not to exceed \$2,000 for installation of Native Prairie with Pollinator Habitat. Members voting in favor: Johnson, Raney, Zanmiller, Chamberlain, and Dee. Motion carried.

13. Authorization to Execute Joint Powers Agreement with Multiple Partners for a Water Conservation and Landscaping for Clean Water Marketing Campaign.

The Marketing Campaign includes the development and distribution of professional grade videos promoting Landscaping for Clean Water program and ways to reduce outdoor water use by increasing irrigation efficiencies. Partners include Vermillion River Watershed Joint Powers Organization (VRWJPO), Black Dog Watershed Management Organization (BDWMO), Egan-Inver Grove Heights Watershed Management Organization (E-IGHWMO), Lower Mississippi River Watershed Management Organization (LMRWMO), Dakota County Environmental Resources Department, and Dakota SWCD. Total contract amount for the services to be provided is \$95,080. The Dakota SWCD and WMO's are contributing \$7,500 each; the County and VRWJPO are contributing \$10,000 each; the remaining \$50,000 will be covered by a grant from the Minnesota Department of Health

24.065 Motion by Johnson, second by Raney to execute Joint Powers Agreement with multiple partners for a Water Conservation and Landscaping for Clean Water Marketing Campaign. Members voting in favor: Raney, Zanmiller, Chamberlain, Dee, and Johnson. Motion carried.

14. Authorization to Execute Sub-Agreement with the Cannon River Watershed Joint Powers Organization for the Delivery of Watershed Based Implementation Funding.

The CRWJPO is formed through a Joint Powers Agreement which allows the partners to work together to implement the Watershed Plan. This sub-agreement provides details on contracting and protects the CRWJPO if a member over-encumbers funds.

24.066 Motion by Johnson, second by Raney to execute Sub-Agreement with the Cannon River Watershed Joint Powers Organization for the delivery of Watershed Based Implementation Funding. Members voting in favor: Zanmiller, Chamberlain, Dee, Johnson and Raney. Motion carried.

15. Announcements and Reports

Natural Resources Conservation Service

No report provided.

Dakota County

The Dakota County report was provided by Valerie Nepl. Nepl provided an intern update, grant, and ACRE program update. Nepl, Becker and Stewart expressed thanks to Brian for his years of service.

Vermillion River Watershed Joint Powers Organization

No report provided.

Cannon River Watershed Joint Powers Board

No report provided.

Metropolitan Conservation Districts Joint Power Board

No report provided.

Minnesota Association of Soil and Water Conservation Districts

The Minnesota Association of Soil and Water Conservation District report was provided by Laura Zanmiller. Zanmiller reported the board met on June 12th and Tom Gile, MN Board of Water and Soil Resources presented on Soil Health. Zanmiller promoted attendance at the upcoming SWCD Governance 101 program.

Gallagher provided an area 4 meeting update.

District Managers Report

Gallagher provided a staffing update.

Board of Supervisors Announcements

Chamberlain reported he attended the Lawns re-imagined workshop and said it was fantastic workshop.

Minnesota Board of Water and Soil Resources

No report provided.

16. Upcoming Events

The upcoming events were reviewed.

17. Adjourn

24.067 Motion by Zanmiller, second by Johnson to adjourn. Motion carried.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,



Bruce Johnson

Secretary