



MEETING MINUTES

BOARD OF SUPERVISORS MEETING

DAKOTA COUNTY SOIL AND WATER CONSERVATION DISTRICT

Thursday, October 10, 2024

9:00 a.m.

4100 220th Street W, Suite 102
Farmington, Minnesota

Board Members Present:

Kevin Chamberlain, Chair
Laura Zanmiller, Vice Chair
Jayne Dee Hager, Treasurer
Bruce Johnson, Secretary and Information Officer
Brian Raney

SWCD Staff Present:

Ashley Gallagher
Pam LaValle
Curt Coudron
Victoria Ranua

Others Present:

Valeria Nepl, Dakota County
Brian Wisdorf, DCAO
Carter Anderson, Dakota County
Chris Schmidt, NRCS
Matt Lundberg, NRCS
Reyna Chavez, NRCS
Milagros Serrano, NRCS
Marcey Westrick, BWSR

1. Call to Order and Roll Call

Chair Chamberlain called the meeting to order at 9:00 a.m. A quorum was present.

2. Pledge of Allegiance

Chair Chamberlain led the Board of Supervisors in the Pledge of Allegiance.

3. Audience

Chair Chamberlain asked if there was anyone in the audience that wished to address the Board on an item that is not on the agenda. Nobody came forward.

4. Recognition of 80 years of Service for Dakota SWCD

Gallagher shared an 80-year historical timeline of the SWCD and an award plaque was presented by Marcey Westrick.

5. Introduction of New staff

Gallagher introduced Victoria Ranua, Resource Conservationist. Ranua provided a brief introduction.

6. Approval of Agenda

24.092 Motion by Dee, second by Johnson to approve the agenda. All members voting in favor. Motion carried.

CONSENT AGENDA

7. Approval of September 12, 2024 Meeting Minutes

The September 12, 2024 meeting minutes were presented.

8. Approval of October 10, 2024 Accounts Payable

The October 2024 accounts payable were presented.

9. Acceptance of the September 2024 Finance Report.

The September Finance Report was presented.

10. Authorization to Execute Contract with City of Eagan for Technical Services.

The contract for technical services was presented.

11. Authorization to Execute Contract with City of Burnsville for Technical Services.

The contract for technical services was presented.

12. Authorization to Execute Contract with City of Inver Grove Heights for Technical Services.

The contract for technical services was presented.

24.093 Motion by Zanmiller, second by Johnson to approve the consent agenda items. Members voting in favor: Zanmiller, Chamberlain, Dee, Johnson, and Raney. Motion carried.

REGULAR AGENDA

13. Authorization to Provide Partial Payment to Rotty Farms for Establishing Cover Crops (3-years).

Rotty Farms has completed the first year of the three-year contract to plant cover crops on 58-acres in Nininger Township, Vermillion River Watershed and has been certified by staff. The project was approved for funding at the May 9, 2024 Board meeting with an incentive payment not to exceed \$7,830.

24.094 Motion by Zanmiller, second by Johnson to provide partial payment to Rotty Farms (24-IPP-04) for establishing cover crops. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding Grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

14. Authorization to Provide Partial Payment to Randy Weatherly for Implementing Soil Health Practices (3-years).

Randy Weatherly has completed the first year of the three-year contract to implement soil health practices on a 76-acre field located in Vermillion Township, Vermillion River Watershed and has been certified by staff. The project was approved for funding at the May 9, 2024 Board meeting with an incentive payment not to exceed \$11,190.

24.095 Motion by Johnson, second by Raney to provide partial payment to Randy Weatherly (24-IPP-16) for implementing soil health practices. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding Grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

15. Authorization to Provide Partial Payment to Bernard Frandrup for Implementing Soil Health Practices (3-years).

Bernard Frandrup has completed the first year of the three-year contract to implement soil health practices on a 73-acre field located in Vermillion Township, Vermillion River Watershed and has been certified by staff. The project was approved for funding at the May 9, 2024 Board meeting with an incentive payment not to exceed \$10,800.

24.096 Motion by Dee, second by Johnson to provide partial payment to Bernard Frandrup (24-IPP-26) for implementing soil health practices. Project funds are available through our FY23 Vermillion River Watershed Based Implementation Funding Grant with the Minnesota Board of Water and Soil Resources (BWSR) and the Dakota County Capital Improvement Program (CIP). Members voting in favor: Johnson, Raney, Zanmiller, Chamberlain, and Dee. Motion carried.

16. Authorization to Provide Final Payment to Pat Maher for Implementing Soil Health Practices (1-year).

Pat Maher has completed the one-year contract to implement soil health practices on a 78-acre field located in Marshan Township, Vermillion River Watershed and has been certified by staff. The project was approved for funding at the May 9, 2024 Board meeting with an incentive payment not to exceed \$3,120.

24.097 Motion by Raney, second by Johnson to provide final payment to Pat Maher (24-IPP-25) for implementing soil health practices. Project funds are available through our agreement with Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP). Members voting in favor: Raney, Zanmiller, Chamberlain, Dee, and Johnson. Motion carried.

17. Authorization to Provide Final Payment to Gerald Kimmes for Implementing Soil Health Practices (1-year).

Gerald Kimmes has completed the one-year contract to implement soil health practices on a 75-acre field located in Douglas Township, Vermillion River Watershed and has been certified by staff. The project was approved for funding at the May 9, 2024 Board meeting with an incentive payment not to exceed \$3,000.

24.098 Motion by Dee, second by Johnson to provide final payment to Gerald Kimmes (24-IPP-32) for implementing soil health practices. Project funds are available through our agreement with Vermillion River Watershed Joint Powers Organization and the Dakota County Capital Improvement Program (CIP). Members voting in favor: Zanmiller, Chamberlain, Dee, Johnson, and Raney. Motion carried.

18. Authorization to Execute Contract with Lori Stein for Re-Construction of Two Water and Sediment Control Basins.

Lori Stein is proposing reconstruction of two water and sediment control basins in Hampton Township, Cannon River Watershed. Project funds are available through our FY23 Cannon River Watershed Based Implementation Funding grant with the Minnesota Board of Water and Soil Resources (BWSR).

24.099 Motion by Johnson, second by Zanmiller to execute contract with Lori Stein (24-IPP-62) not to exceed \$7,310 for reconstruction of two water and sediment control basins. Members voting in favor: Chamberlain, Dee, Johnson, Raney, and Zanmiller. Motion carried.

19. Authorization to Execute Contract with Hoff Trust for Installation of Two Water and Sediment Control Basins.

Peter and Elizabeth Hoff Trust is proposing to install two water and sediment control basins in Eureka Township, Cannon River Watershed. Project funds are available through our FY24 Conservation Contracts Program with the Minnesota Board of Water and Soil Resources (BWSR).

24.100 Motion by Dee, second by Raney to execute contract with Peter and Elizabeth Hoff Trust (24-IPP-65) not to exceed \$14,620 for installation of two water and sediment control basins. Members voting in favor: Dee, Johnson, Raney, Zanmiller, and Chamberlain. Motion carried.

20. Authorization to Execute 2025 Grant Agreement with the Minnesota Board of Water and Soil Resources for Buffer Law Implementation.

The BWSR has distributed a grant agreement to soil and water conservation districts to assist with implementing the State Buffer Law Program. The BWSR allocation for FY25 to the Dakota SWCD is \$20,000. There is no local match requirement as part of this BWSR grant agreement. The grant term would be from the time of execution to December 31, 2027.

24.101 Motion by Dee, second by Zanmiller to execute FY25 grant agreement the Minnesota Board of Water and Soil Resources (BWSR). All members voting in favor. Motion carried.

21. Announcements and Reports

Natural Resources Conservation Service

The Natural Resources Conservation Service report was provided by Matt Lundberg and Chris Schmidt. Lundberg introduced new staff members Milagros Serrano and Reyna Chavez; Serrano and Chavez each provided a brief introduction. Lundberg provided a program update. Schmidt provided a staffing update, office update and shared FY24 results.

Dakota County

The Dakota County report was provided by Valerie Nepl. Nepl introduced new staff Carter Anderson, MN GreenCorps member, and provided grant and program updates.

Vermillion River Watershed Joint Powers Organization

No report provided.

Cannon River Watershed Joint Powers Board

No report provided.

Metropolitan Conservation Districts Joint Power Board

No report provided.

Minnesota Association of Soil and Water Conservation Districts

The MASWCD report was provided by Supervisor Zanmiller. Zanmiller reported on the strategic planning session and September board meeting.

District Managers Report

Gallagher reported the MASWCD annual convention information was included in the board packet and requested board members submit their resolutions on-line or coordinate with Chris Houston for entry; convention registration forms should be submitted to Chris for on-line registration.

Gallagher reminded Supervisors of the upcoming Area 4 meeting on November 7th and provided a staffing update. Gallagher proposed a date change for the December board meeting to the 19th.

24.102 Motion by Dee, second by Zanmiller to reschedule the December Board Meeting to December 19th at 4:00 pm. All members voting in favor. Motion carried.

Board of Supervisors Announcements

Supervisor Dee provided a BWSR Board update and reported she will be attending Tribal Government training in November and therefore won't be able to attend the November board meeting.

Minnesota Board of Water and Soil Resources

No report provided.

22. Upcoming Events

The upcoming events were reviewed.

23. Adjourn

24.103 Motion by Zanmiller, second by Johnson to adjourn. Motion carried.

The meeting was adjourned at 10:20 a.m.

Respectfully submitted,



Bruce Johnson
Secretary